

ADULT PROGRAMME

BUSINESS ENGLISH – AET12

Course Aim

To prepare students to communicate and function effectively in a business environment through the English language.

Course Description

The Business English course focuses on developing your ability to use English in the context of work and international business. It is perfect for you if you wish to further your Business English skills and wish to become more confident in your interaction with both clients and business colleagues. The course ensures you are well-equipped to function effectively in a business environment. The Business English course is suitable for you if you are already working and need English in work, or if you are studying Business and will need English in the future.

Dates	Every Monday throughout the year
Age Groups	20+
Accommodation	Host Family / Shared Apartment / Residence / Hotel / B & B / Hostel
Price	€275 per week
Additional Costs	€70 Registration €65 Course Materials + E-Learning

Levels



This programme includes

- 20 Lessons per week (1 lesson = 60 mins)
- Average 6 - 8 students per class (max 12 in mornings)
- Certificate at the end of course
- Afternoon Social and Cultural Programme
- Evening Social Programme
- Access to the CEC E-Learning platform
- CEC Welcome Pack, Map and CEC Notepad

Add any of the following Afternoon Elective Options to your General English Programme (max 8 students per class)

TOEIC PREP (6 hours per week)

Aim: to help students prepare for the Test of English for International Communication.

CEC is an official TOEIC Test Centre

OET PREP (6 hours per week)

Aim: to help students to prepare for the OET examination.

CEC is an official OET Test Centre

1-TO-1 CLASSES (1-10 hours per week)

Aim: To help students prepare for the Test of English for International Communication..

Sample Timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
08:40 10:40	Induction, Placement Test & Needs Analysis	The Language of Negotiation: grammar & conditionals	Speaking and listening: negotiating an outcome	Language Focus: collocation and word formation	Progress test Pronunciation focus
10:40 11:00	Coffee Break				
11:00 13:00	Mergers and acquisitions: reading and lexis	Case Study: authentic materials	Emails: being direct and polite	Listening: The Business News – Identifying main points	Language Clinic: focus on specific areas identified by trainers

